

Arendtsville Borough Council
1 Chestnut Street
P.O. Box 508
Arendtsville, PA 17303

January 5, 2026

ATTENDANCE: The organizational meeting of the Arendtsville Borough Council was held on January 6, 2026 at 6:30 p.m. at the AVS Community Center, 1 Chestnut Street, Arendtsville. The following council members were present: John Campo, Jay Johnson, Katie Neiderer, Ken Shafer, Brenda Shull Pollard, and Chris Swartz, Paula Martin. Also in attendance were Mayor, April Jones, and Secretary, Maddi Kuhn, and borough Superintendent, Ron Cooper.

CALL TO ORDER: Mayor, April Jones, called the Council meeting to order at 6:30 pm and everyone in attendance recited the Pledge to the American flag.

OATH OF OFFICE: Mayor, April Jones, administered the oath of office to Newly Elected Council Members: Ken Shafer (4 years), Katie Neiderer (4 years), and Paula Martin (4 years).

ELECTION OF OFFICERS:

- **A MOTION WAS MADE BY JOHN CAMPO AND SECONDED BY BRENDA SHULL POLLARD TO NOMINATE KEN SHAFER AS PRESIDENT OF BOROUGH COUNCIL. There being no other nominations for Council President, THE MOTION FOR KEN SHAFER AS COUNCIL PRESIDENT CARRIED BY 6/7 VOTE. (Ken Shafer abstained.)**
- **A MOTION WAS MADE BY JOHN CAMPO AND SECONDED BY BRENDA SHULL POLLARD TO NOMINATE CHRIS SWARTZ AS VICE PRESIDENT OF BOROUGH COUNCIL. There being no other nominations for Council Vice President, THE MOTION FOR CHRIS SWARTZ AS COUNCIL VICE PRESIDENT CARRIED BY 6/7 VOTE. (CHRIS SWARTZ abstained.)**
- Mayor, April Jones, turned the meeting over to the Newly Elected President, Ken Shafer.

GUESTS: Mary Grace Kauffman joined at 6:31.

APPOINTMENTS: A MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY PAULA MARTIN TO MAKE THE FOLLOWING APPOINTMENTS:

- **BOROUGH SECRETARY/TREASURER: MADDI KUHN**
- **BOROUGH OFFICE ASSISTANT: KAREN MENGES**
- **BOROUGH SOLICITOR: P. DANIEL ALTLAND**
- **BOROUGH ENGINEER: KPI TECHNOLOGY**
- **BOROUGH AUDITORS: MUSSLEMAN & CREAGER**
- **PRESIDENT PRO TEM: JAY JOHNSON**
- **VACANCY BOARD CHAIRMAN: LINDA RITTER**

MOTION CARRIED BY A 6/7 VOTE. (Jay Johnson abstained.)

A MOTION WAS MADE BY PAULA MARTIN AND SECONDED BY CHRIS SWARTZ FOR THE FOLLOWING ADDITIONAL APPOINTMENTS: MOTION CARRIED BY A 5/7 VOTE. (Ken and Brenda abstained)

- **ACCOG DELEGATE: JAY JOHNSON AND JOHN CAMPO**

▪ **YATB and ACTCC REPRESENTATIVE AND ALTERNATE: KEN SHAFER AND BRENDA SHULL POLLARD**

▪ **COMMITTEE APPOINTMENTS: 2026 – 2027:**

- **FINANCE:**
- **PERSONNEL:**
- **WATER/SEWER/HIGHWAY:**
- **BUILDING & GROUNDS (AVS/Hanne Park/Walking Trail):**
- **Holding off until the February meeting.**

TIME AND DATES OF MONTHLY MEETINGS FOR 2026 – 2027: Second Wednesday of the month at 6:30 pm, with Planning Commission meeting the Monday before Council as needed.

MINUTES: A MOTION WAS MADE BY JAY JOHNSON AND SECONDED BY JOHN CAMPO TO APPROVE THE MINUTES OF THE DECEMBER 22, 2025 MEETING. MOTION CARRIED BY A 7/7 VOTE.

BILLS: A MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE THE FOLLOWING DECEMBER 2025 BILLS: GENERAL - \$21,072.14; WATER - \$12,657.00; SEWER - \$9,139.40 PAYROLL - \$18,100.79; STATE - \$0. MOTION CARRIED BY A 7/7 VOTE.

BOROUGH SUPERINTENDENT:

- **General Boro: The Superintendent’s Report**
 - Once the water leak was found and fixed, the daily water average is 49,133 which is awesome to see!
- **Water and Sewer:**
 - The leak has been fixed and numbers are trending down.

CODE ENFORCEMENT: December 2025 was reviewed.

MAYOR’S REPORT: Not Submitted

FINANCE:

- Account balances were reviewed. Finance is scheduled to meet on Tuesday, January 13th to discuss how to pay the water loan off quicker than the 20-year loan. Council also requested that the water loan amount paid and amount still due is added to the monthly bank balance page going forward for council meetings.

PERSONNEL: Nothing

WATER/SEWER/HIGHWAY:

- An emergency repair came up on the sewer plant generator that is around \$3,500 to fix for it to run properly. Ron was going to reach out to the company to confirm with them that it had been approved to fix.

BUILDING & GROUNDS (AVS/Hanne Park/Walking Trail):

- Brenda Shull Pollard brought up the condition of the fence in Hanne Park. Ron stated that new supplies to fix the fence have been purchased but they are waiting until Spring to fix it.
- It was also brought up by Brenda Shull Pollard about reaching out to Andy Pelc about getting a quote to tear down and replace the fire escape as it is in bad shape. A big concern is that we would need to make sure the new escape was up to code, Jay Johnson is to investigate this.

PLANNING COMMISSION: No Meeting

MUNICIPAL AUTHORITY: No Meeting

CORRESPONDENCE:

- December 2025 State Police Report was not submitted.
- December 2025 Arendtsville Fire Company Run Report was not submitted.
- Arendtsville Fire Company Yearly Report was not submitted.

OLD BUSINESS:

- **Alliance for the Chesapeake Bay Tree Planting- Update**

Jay Johnson stated that if you go into the walking trail path by 17 Glenwood and go back you can see all the trees that they planted. Johnson commented on how straight the trees are planted and how impressive this entire project has been. He reminded council that the company will be mowing and maintaining the trees for the first 3 years.

NEW BUSINESS:

- **A MOTION WAS MADE BY JAY JOHNSON AND SECONDED BY PAULA MARTIN TO APPROVE THE MUSSELMAN & CREAGER 2026 ENGAGEMENT LETTER. MOTION CARRIED BY A 7/7 VOTE.**
- **A MOTION WAS MADE BY BRENDA SHULL POLLARD AND SECONDED BY JOHN CAMPO TO APPROVE RESOLUTION 2026-2: ACTO TO COLLECT ARENDTSVILLE BOROUGH’S TAXES FOR 2026 – 2027. MOTION CARRIED BY A 7/7 VOTE.**

TABLED BUSINESS:

- 660 Winding Road Water Agreement: (Jay)
- Sidewalks (Karen)
- Newsletter (Maddi)
- Hometown Heros (Maddi)
- Chestnut Street Work (Spring 2026)

WORKSHOPS, SEMINAR, CONFERENCES:

- Ken Shafer suggested that April Jones, Paula Martin, and Katie Neiderer attend the bootcamp for newly elected council members. Maddi Kuhn stated she would get them signed up!

ANNOUNCEMENTS:

There being no further business, **A MOTION WAS MADE BY JAY JOHNSON AND SECONDED BRENDA SHULL POLLARD TO ADJOURN THE MEETING. MOTION CARRIED BY A 7/7 VOTE.** Meeting adjourned at 7:20 pm.

NEXT MEETING: February 11, 2024: 6:30 pm

Respectfully Submitted,



Madeline Kuhn
Arendtsville Borough Secretary