

Arendtsville Borough Council
1 Chestnut Street
P.O. Box 508
Arendtsville, PA 17303

May 14, 2025

ATTENDANCE: The monthly meeting of the Arendtsville Borough Council was held on May 14, 2025, at 6:30 p.m. at the AVS Community Center, 1 Chestnut Street, Arendtsville. The following council members were present: Ken Shafer, Brenda Shull Pollard, Chris Swartz, Paula Martin, John Campo, and Jay Johnson. Also in attendance were Secretary Maddi Kuhn, Office Assistant Karen Menges, and Mayor David Laughman. Absent from the meeting were council member, John Menges and Borough Superintendent Ron Cooper.

CALL TO ORDER: President Jay Johnson, called the Council meeting to order at 6:30 pm and everyone in attendance recited the Pledge to the American flag.

GUESTS: April Jones was in attendance. Reporter Mary Grace Kauffman joined us at 6:33.

MINUTES: A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE THE MINUTES OF APRIL 9, 2025, MEETING. MOTION CARRIED BY A 6/6 VOTE.

BILLS: A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY CHRIS SWARTZ TO APPROVE THE FOLLOWING MARCH 2025 BILLS: GENERAL - \$28,464.61; WATER - \$22,565.16; SEWER - \$17,824.97; PAYROLL - \$21,728.95; STATE -N/A. MOTION CARRIED BY A 6/6 VOTE.

BOROUGH SUPERINTENDENT:

- General Boro: Superintendent's report was reviewed.
- Water and Sewer:
 - The April 2025 Water/Sewer report showed the average gallons of water pumped per day were 52,353; average gallons of sewer treated per day were 57,807; average difference was -5,453.

CODE ENFORCEMENT: The April 2025 report was reviewed.

MAYOR'S REPORT:

- Mayor David Laughman reported on numerous meetings that he has attended outside of the borough, a list of those is available in the office for anyone that would like to see it.
- COG: The March 2025 minutes were reviewed.
- COG: The 2025 Budget and Treasurer's report was reviewed. Copies of those are also available in the office.

BUILDING AND GROUNDS:

- Brenda stated that Hanne Park is still in good shape. We will touch base again about park clean up at our June 11, 2025 meeting.
- It was decided that watering the flowers around the square does not need to be done this year as they are perennials and are rooted and growing well.

- Brenda stated she would transplant some plants from the fuller planters to the planters by the Old Bank as those planters are less full as someone took the flowers out.

FINANCE:

- Fund Balances were reviewed.
- 07.01.2025 Health Insurance Renewal: It was budgeted for a 15% increase from last year, and the Mapped Renewal is a 12% increase. The borough will also be saving \$2,500 per month when Karen steps into her part-time role as the office assistant with part-time hours.
 - **MOTION WAS MADE BY KEN SHAFER AND SECONDED BY JOHN CAMPO TO APPROVE THE RENEWAL HEALTH INSURANCE PLAN, MAPPED RENEWAL, HIGHMARK BLUESHIELD PPO BLUE \$1,000 100/80 GOLD FOR JULY 2025-JUNE 2026 MOTION CARRIED BY A 6/6 VOTE.**

WATER/SEWER/HIGHWAY: N/A

PERSONNEL:

- Years of Service
 - **MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY JOHN CAMPO TO APPROVE 1 ADDITIONAL WEEK ADDED TO EMPLOYEE VACATION AFTER 20 YEARS WITH THE BOROUGH, TOTALING 5 WEEKS OF VACATION AFTER 20 YEARS.**

PLANNING COMMISSION: No meeting

MUNICIPAL AUTHORITY: April 21, 2025, Meeting

- April's meeting minutes were reviewed.

CORRESPONDENCE:

- April 2025 State Police report was reviewed.
- April 2025 Arendtsville Fire Co. Run Report was reviewed.

OLD BUSINESS:

- Arendtsville Lions Club Proposal to plant trees behind the Sewer Plant – Alliance for the Chesapeake Bay and District 14-C Update
 - The borough will be responsible for mowing the land prior to planting the trees, otherwise they will take care of the rest for two years.
 - **MOTION MADE BY BRENDA SHULL POLLARD AND SECONDED BY JOHN CAMPO TO APPROVE THE CONTRACT WITH ALLIANCE FOR THE CHESAPEAKE BAY AND DISTRICT 14-C TO PLANT TREES AT THE SEWER PLANT. MOTION CARRIED 6/6 VOTE.**
- 250th Celebration: 06.13.2025
 - The first meeting date is June 19,2025 at 6:30 at the Biglerville Borough Office.
- Hometown Heroes
 - Secretary Maddi Kuhn is preparing a mailing to go out to residents about the Hometown Hero Banners, to see if there is interest within the community prior to setting up a meeting.
 - It was also suggested that the mailings go to the local Churches to see if we can get our write up for interest in their newsletters.
- Grant Submission -Hanne Park Update
 - John Menges reported that another municipality received the grant.

- Trash Bid Meeting May 14 2pm at Franklin Township
 - President Jay Johnson, Secretary Maddi Kuhn, and Office Assistant Karen Menges attended this meeting. Discussed taking option one off the trash bid sheet, as all municipalities are in agreeance to keep recycling for the next trash bid. Trash companies will now only have one option to bid. Trash and recycling service, along with big item pick up, and e-cycling.
 - **MOTION WAS MADE BY JOHN CAMPO AND SECONDED BY CHRIS SWARTZ TO CONTINUE WITH RECYCLING ON THE UPCOMING GARBAGE BID CONTRACT MOTION CARRIED 6/6 VOTE.**
- MSA Emergency Water Agreement with Biglerville- Review
 - Biglerville is in agreeance to move the contract review to every 5 years instead of every 3 years.
 - **MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE THE 5 YEAR (THROUGH 2030) MUTUAL SUPPORT AGREEMENT (MSA) WITH BIGLERVILLE BOROUGH FOR EMERGENCY WATER BACKUP MOTION CARRIED 6/6 VOTE.**

NEW BUSINESS:

- Kona Ice Permit
 - Permit is good from 4/22/2025-4/22/2026

EXECUTIVE SESSION: Council Members entered an executive session at 7:18 pm to discuss possible litigation matters with a property owner.

RECONVENE: At 7:35 pm Council reconvened into Regular Session.

TABLED BUSINESS:

- Storm Drain Cleanout (Ron)
- 660 Winding Road Water Agreement (Karen)
- Yellow Hill Official Map (Water Preservation)
- Sidewalks (Karen)
- General Code (Karen)
- Newsletter (Maddi)
- Repair of Benches in Hanne Park

WORKSHOPS, SEMINAR, CONFERENCES:

ANNOUNCEMENTS:

- Office will be closed Monday June 30, 2025
- Next meeting: June 11, 2025

There being no further business, **A MOTION WAS MADE BY JOHN CAMPO AND SECONDED BY CHRIS SWARTZ TO ADJOURN THE MEETING. MOTION CARRIED BY A 6/6 VOTE.** Meeting adjourned at 7:36 pm.

NEXT MEETING: June 11, 2025: 6:30 pm

Respectfully Submitted,



Madeline D. Kuhn
Arendtsville Borough Secretary