

Arendtsville Borough Council
1 Chestnut Street
P.O. Box 508
Arendtsville, PA 17303

February 12, 2025

ATTENDANCE: The monthly meeting of the Arendtsville Borough Council was held on February 12, 2025 at 6:30 p.m. at the AVS Community Center, 1 Chestnut Street, Arendtsville. The following council members were present: John Campo, Maddi Kuhn, Ken Shafer, Brenda Shull Pollard, and Chris Swartz. Also in attendance was Secretary, Karen Menges. Absent from the meeting were council members, Jay Johnson, John Menges, Mayor, David Laughman, and Boro Superintendent, Ron Cooper.

CALL TO ORDER: Vice President, Ken Shafer, called the Council meeting to order at 6:30 pm and everyone in attendance recited the Pledge to the American flag.

GUESTS: Reporter, Mary Grace Kauffman, and Biglerville Mayor, Phil Wagner, attended the meeting.

- Mayor Phil Wagner discussed the upcoming 250th Celebration of America.
 - He is looking for support from Upper Adams municipalities for community support and donations to celebrate America's 250th. (Add to 2026 budget.)
 - They are planning on celebrating on Flag Day, 06.14.2026, with a parade of floats, etc. ending at the Legion Woods with the flag ceremony and a celebration.
 - Once he knows what municipalities are interested in participating, he will put together committees and schedule meetings. **LET PHIL KNOW IF WE ARE INTERESTED IN PARTICIPATING.**

MINUTES: A MOTION WAS MADE BY BRENDA SHULL POLLARD AND SECONDED BY MADDI KUHN TO APPROVE THE MINUTES OF THE JANUARY 15, 2025 MEETING. MOTION CARRIED BY A 5/5 VOTE.

BILLS: A MOTION WAS MADE BY JOHN CAMPO AND SECONDED BY CHRIS SWARTZ TO APPROVE THE FOLLOWING JANUARY 2025 BILLS: GENERAL - \$2,202.41; WATER - \$17,557.93; SEWER - \$9,389.59; PAYROLL - \$22,441.25; STATE - \$0. MOTION CARRIED BY A 5/5 VOTE.

BOROUGH SUPERINTENDENT:

- General Boro: Superintendent's report was reviewed.
- Water and Sewer:
 - The January 2025 Water/Sewer report showed the average gallons of water pumped per day were 65,684; average gallons of sewer treated per day were 47,726; average difference was 17,958.
 - Water numbers are on the rise. The guys are looking for a leak.

CODE ENFORCEMENT: The January 2025 report was reviewed.

MAYOR'S REPORT:

- COG: The December 2024 minutes were reviewed.

BUILDING AND GROUNDS (AVS/Hanne Park/Walking Trail): Nothing

FINANCE:

- Account balances were reviewed.

WATER/SEWER/HIGHWAY: Nothing

PERSONNEL:

- Part Time Office Assistant: Update (Under New Business)

PLANNING COMMISSION:

- February 10, 2025 Minutes were reviewed.

MUNICIPAL AUTHORITY:

- February 3, 2025 minutes not received.

CORRESPONDENCE:

- January 2025 State Police report was reviewed.
- January 2025 Arendtsville Fire Co. Run Report not submitted.

OLD BUSINESS:

- Arendtsville Lions Club Proposal to plant trees behind the Sewer Plant – Alliance for the Chesapeake Bay and District 14-C.
 - Meeting scheduled for 03.06.2025 at 2:00 pm.
- Proposed Zoning Amendments: Street Definitions, Signs, Residential Development Parking Spaces
 - Planning Commission is ok with all of the proposals, except for increasing the number of parking spaces per dwelling unit. Their recommendation is to keep it at 2 spaces per unit.
 - **A MOTION WAS MADE BY BRENDA SHULL POLLARD AND SECONDED BY CHRIS SWARTZ TO APPROVE ALL THE PROPOSED ZONING AMENDMENTS EXCEPT THE ADDITIONAL PARKING SPACE PER DWELLING UNIT. HAVE DAN ALTLAND CONTACT BUTLER’S SOLICITOR TO WORK ON THIS. MOTION CARRIED BY A 5/5 VOTE.**

NEW BUSINESS:

- **A MOTION WAS MADE BY JOHN CAMPO AND SECONDED BY MADDI KUHN TO ACCEPT THE 2024 CHAPTER 94 REPORT AND APPROVE PRESIDENT, JAY JOHNSON, TO SIGN IT. MOTION CARRIED BY A 5/5 VOTE.**

EXECUTIVE SESSION: Council Members entered an executive session at 6:52 pm to discuss Council and Personnel matters.

RECONVENE: At 7:05 pm Council reconvened into Regular Session.

- **A MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY BRENDA SHULL POLLARD TO ACCEPT MADDI KUHN’S RESIGNATION FROM COUNCIL EFFECTIVE 02.28.2025. MOTION CARRIED BY A 4/5 VOTE. MADDI KUHN ABSTAINED.**
- **A MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY JOHN CAMPO TO HIRE MADDI KUHN AS THE OFFICE ASSISTANT FROM MARCH 3, 2025 – APRIL 14, 2025 AT THAT TIME (04.14.2025) SHE WILL BECOME THE BOROUGH SECRETARY/TREASURER, WITH BENEFITS TO START DAY ONE OF EMPLOYMENT. MOTION CARRIED BY A 4/5 VOTE. MADDI KUHN ABSTAINED.**

- **A MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY MADDI KUHN TO TRANSFER KAREN MENGES TO THE OFFICE ASSISTANT POSITION ON APRIL 14, 2025 WITH PART TIME HOURS STARTING IN JUNE 2025. MOTION CARRIED BY A 5/5 VOTE.**

TABLED BUSINESS:

- Storm Drain Cleanout
- 660 Winding Road Water Agreement
- Yellow Hill Official Map (Water Preservation)
- Sidewalks (Karen)
- General Code (Karen)
- Newsletter
- Repair of Benches in Hanne Park

WORKSHOPS, SEMINAR, CONFERENCES:

ANNOUNCEMENTS:

- Statement of Financial Interest to be returned to the office by April 30, 2025.

There being no further business, **A MOTION WAS MADE BY MADDI KUHN AND SECONDED BY BRENDA SHULL POLLARD TO ADJOURN THE MEETING. MOTION CARRIED BY A 5/5 VOTE.** Meeting adjourned at 7:18 pm.

NEXT MEETING: March 12, 2025: 6:30 pm

Respectfully Submitted,



Karen H. Menges
Arendtsville Borough Secretary