

**Arendtsville Borough Council**  
**1 Chestnut Street**  
**P.O. Box 508**  
**Arendtsville, PA 17303**

April 9, 2025

**ATTENDANCE:** The monthly meeting of the Arendtsville Borough Council was held on April 9, 2025 at 6:30 p.m. at the AVS Community Center, 1 Chestnut Street, Arendtsville. The following council members were present: Ken Shafer, Brenda Shull Pollard, Chris Swartz, Paula Martin, and Jay Johnson. Also in attendance were Secretary Karen Menges, Office Assistant Maddi Kuhn, Borough Superintendent Ron Cooper, and Mayor David Laughman. Absent from the meeting were council members, John Menges and John Campo.

**CALL TO ORDER:** President Jay Johnson, called the Council meeting to order at 6:30 pm and everyone in attendance recited the Pledge to the American flag.

**GUESTS:** April Jones was in attendance. Reporter Mary Grace Kauffman joined us at 6:33.

**MAYOR DAVID LAUGHMAN SWORE IN NEW COUNCIL MEMBER, PAULA MARTIN, WHOSE TERM ENDS DECEMBER 2025.**

**MINUTES: A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY CHRIS SWARTZ TO APPROVE THE MINUTES OF MARCH 12, 2025, MEETING. MOTION CARRIED BY A 5/5 VOTE.**

**BILLS: A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE THE FOLLOWING MARCH 2025 BILLS: GENERAL - \$26,509.49; WATER - \$42,331.22; SEWER - \$24,239.16; PAYROLL - \$19,194.58; STATE - \$31,835.00. MOTION CARRIED BY A 5/5 VOTE.**

**BOROUGH SUPERINTENDENT:**

- General Boro: Superintendent's report was reviewed.
- Water and Sewer:
  - The March 2025 Water/Sewer report showed the average gallons of water pumped per day were 50,623; average gallons of sewer treated per day were 55,026; average difference was -4,403.
  - Water numbers are trending down, which is a good sign.
  - We tested for PFOS four times last year and two times this year. Results came back not detectible, which is the result that we want. If the results come back the same next time, we will most likely be on a three-year testing schedule.
  - EPA is requiring the sampling. This is a "forever" chemical because it doesn't break down.

**CODE ENFORCEMENT:** The March 2025 report was reviewed.

**MAYOR'S REPORT:**

- COG: The February 2025 minutes were reviewed.
- COG budgets will be available at the May council meeting as requested by Ken Shafer.

**BUILDING AND GROUNDS:**

- Park clean up and flower watering will start sometime in May after Mother's Day.
- Brenda stated that she will pull the weeds out of the planters on the square in the coming week.

**FINANCE:**

- Fund Balances were reviewed.
- Quarter 4 2024 Water Loan Money to PLGIT
  - \$1,819.92 to PLGIT Water Loan Fund.

**WATER/SEWER/HIGHWAY: N/A****PERSONNEL:**

- Chris Swartz commented that the new job hire still seems to be going very well.

**PLANNING COMMISSION: No meeting****MUNICIPAL AUTHORITY: No Meeting****CORRESPONDENCE:**

- March 2025 State Police report was reviewed.
- March 2025 Arendtsville Fire Co. Run Report was reviewed.
- First Quarter 2025 Arendtsville Fire Co. Run Report was reviewed.
- Realtor Association Information is available in the office.

**OLD BUSINESS:**

- Arendtsville Lions Club Proposal to plant trees behind the Sewer Plant – Alliance for the Chesapeake Bay and District 14-C Update
  - They will plant the trees for free and maintain them for 3 years. Jay has a few more questions about the project for the company prior to starting the project.
  - It is projected that the project will be up for approval at next month's meeting.
  - Chris Swartz stated that she has worked with this company in the past with her employer and stated that they were very professional and did a great job.
- 250<sup>th</sup> Celebration: 06.13.2026
  - The first meeting date is not set yet
  - Paula Martin, Brenda Shull Pollard, and Mayor David Laughman volunteered to be on the committee for the celebration.
- Hometown Heroes
  - John Campo brought this idea to the council and Jay Johnson volunteered to be on the committee
  - The committee will be Jay Johnson, John Campo, and Secretary Maddi Kuhn
  - The first meeting date is not set yet, update to come next month
  - This project will be completely family funded.
  - Banners will be up for a maximum of 3 years, as that is the expected life span of the banner. At which point the sponsor of the banner can repurchase a new one or a new family can have that specific pole.
  - When the banners come down, they will be returned to the sponsor.

- Solicitor Fees- Going from \$175 to \$200
  - **MOTION WAS MADE BY KEN SHAFER AND SECONDED BY CHRIS SWARTZ TO APPROVE ORDINANCE 171-2025: SOLICITOR FEES WITH AN INCREASE FROM \$175 TO \$200. MOTION CARRIED BY A 5/5 VOTE.**
- Street Excavation Fees-Update
  - Street excavation fees have been set.
- Grant Submission -Hanne Park Update
  - John Menges is following up on this, as he is the one who submitted the Grant.

**NEW BUSINESS:**

- Trash Bid Meeting May 14 2pm at Franklin Township
  - Jay Johnson volunteered to attend the meeting
  - The new contract will begin on 4/1/2026 so we need to start planning now.
- MSA Emergency Water Agreement with Biglerville- Review
  - Karen is working with Kelly from Biglerville on updating the agreement. Currently this is reviewed every 3 years. Update to come the next council meeting.
  - Arendtsville’s daily requirement is still 75,000 gallons.
  - \$7.00 per 1,000 gallons is still acceptable.
  - Would like to return to the 5 year review instead of every 3 years if Biglerville is in agreeance.
- Hazard Mitigation-
  - **MOTION WAS MADE BY BRENDA SHULL POLLARD AND SECONDED BY CHRIS SWARTZ TO PARTICIPATE IN THE COUNTY’S HAZARD MITIGATION GRANT PROGRAM WITH JAY JOHNSON SIGNING AS OUR CONTACT PERSON. MOTION CARRIED 5/5 VOTE.**
- **MOTION WAS MADE BY KEN SHAFER AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE MADELINE KUHN (SECRETARY/TREASURER) AND KAREN MENGES (OFFICE ASSISTANT) AS AUTHORIZED SIGNERS FOR THE BOROUGH. MOTION CARRIED 5/5 VOTE.**

**EXECUTIVE SESSION:** Council Members entered an executive session at 7:10 pm to discuss possible litigation matters with a property owner.

**RECONVENE:** At 7:23 pm Council reconvened into Regular Session.

**TABLED BUSINESS:**

- Storm Drain Cleanout (Ron)
- 660 Winding Road Water Agreement (Karen)
- Yellow Hill Official Map (Water Preservation)
- Sidewalks (Karen)
- General Code (Karen)
- Newsletter (Maddi)
- Repair of Benches in Hanne Park

**WORKSHOPS, SEMINAR, CONFERENCES:**

**ANNOUNCEMENTS:**

- Statement of Financial Interest to be returned to the office by April 30, 2025.

There being no further business, **A MOTION WAS MADE BY CHRIS SWARTZ AND SECONDED BY BRENDA SHULL POLARD TO ADJOURN THE MEETING. MOTION CARRIED BY A 5/5 VOTE.** Meeting adjourned at 7:25 pm.

**NEXT MEETING:** May 14, 2025: 6:30 pm

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Madeline D. Kuhn".

Madeline D. Kuhn  
Arendtsville Borough Secretary