

Arendtsville Borough Council
1 Chestnut Street
P.O. Box 508
Arendtsville, PA 17303

March 12, 2025

ATTENDANCE: The monthly meeting of the Arendtsville Borough Council was held on March 12, 2025 at 6:30 p.m. at the AVS Community Center, 1 Chestnut Street, Arendtsville. The following council members were present: John Campo, Ken Shafer, Brenda Shull Pollard, Chris Swartz, John Menges, and Jay Johnson. Also in attendance were Secretary Karen Menges, Office Assistant Maddi Kuhn, Borough Superintendent Ron Cooper, and Mayor David Laughman.

CALL TO ORDER: President Jay Johnson, called the Council meeting to order at 6:30 pm and everyone in attendance recited the Pledge to the American flag.

GUESTS: Reporter, Mary Grace Kauffman, April Jones, and Tom Walter from Butler Township were in attendance.

ZONING PUBLIC HEARING: Street definitions, Signs, Residential Development Parking Spaces.

- **A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE ORDINANCE 170-2025: AMENDMENT TO THE ZONING ORDINANCE FOR STREET DEFINITIONS, AND SIGNS AND AMENDING SECTION 4: TO HAVE 3 PARKING SPACES PER DWELLING UNIT IN BUTLER TOWNSHIP AND 2 PARKING SPACES PER DWELLING UNIT IN ARENDSVILLE BOROUGH. MOTION CARRIED BY A 6/6 VOTE.**

NOMINTATIONS: April Jones, Paula Martin, and Virginia Kate Neiderer to fill Maddi Kuhn's council term. April Jones withdrew from nominations as of 3/12/25.

- **A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY CHRIS SWARTZ TO NOMINATE PAULA MARTIN FOR THE OPEN COUNCIL POSITION.**
- **A MOTION WAS MADE BY JOHN CAMPO TO NOMINATE VIRGINIA KATE NEIDERER TO FOR THE OPEN COUNCIL POSITION. THERE WAS NO SECOND.**
 - **A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY CHRIS SWARTZ TO APPOINT PAULA MARTIN TO COUNCIL TO FILL THE TERM OF MADDI KUHN THROUGH THE END OF 2025. MOTION CARRIED BY A 6/6 VOTE.**

MINUTES: A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE THE MINUTES OF FEBRUARY 12, 2025, MEETING. MOTION CARRIED BY A 6/6 VOTE.

BILLS: A MOTION WAS MADE BY KEN SHAFER AND SECONDED BY CHRIS SWARTZ TO APPROVE THE FOLLOWING FEBRUARY 2025 BILLS: GENERAL - \$11,633.11; WATER - \$18,208.54; SEWER - \$18,585.82; PAYROLL - \$17,841.06; STATE - \$0. MOTION CARRIED BY A 6/6 VOTE.

BOROUGH SUPERINTENDENT:

- General Boro: Superintendent's report was reviewed.
- Water and Sewer:
 - The February 2025 Water/Sewer report showed the average gallons of water pumped per day were 62,575; average gallons of sewer treated per day were 79,579; average difference was -17,004.
 - Water numbers should be trending down. There was a major leak on Main Street. Property owner had Reever's plumbing come in and had it fixed.

CODE ENFORCEMENT: The February 2025 report was reviewed.

MAYOR'S REPORT:

- COG: The January 2025 minutes were reviewed.
- ACTPO: David Laughman chairman for 2026.
- Request made to see ACCOG 2024 Financials.

BUILDING AND GROUNDS:

- Grant Submission submitted 3/11/2025 to update Hanne Park fences, benches, and to add solar lighting.

FINANCE:

- Account balances were reviewed.

WATER/SEWER/HIGHWAY: Nothing

PERSONNEL:

- New Secretary is working out quite well.

PLANNING COMMISSION: No meeting

MUNICIPAL AUTHORITY:

- February 3, 2025, minutes were reviewed.

CORRESPONDENCE:

- February 2025 State Police report was reviewed.
- February 2025 Arendtsville Fire Co. Run Report not submitted.
- 2024 Arendtsville Fire Co. Financial Report was reviewed.
 - Council is very grateful they provide us with the financials.
- 08.02.2025: Widows Sons Motorcycle Assoc. will be travelling through town.

OLD BUSINESS:

- Arendtsville Lions Club Proposal to plant trees behind the Sewer Plant – Alliance for the Chesapeake Bay and District 14-C: Update
 - They will plant the trees and maintain them for 3 years. After the 3 years the trees are then self-sufficient. They are going to plant the trees based on what our land needs. This is done by professionals, and they were instructed to have no chemical use on them. A more in-depth plan to come next month.
- 250th Celebration: 06.13.2026
 - We are participating but need more information prior to adding it to the budget for 2026.

NEW BUSINESS:

- Trinity Solar Solicitation Permit- Nicasio Corredo Jr.
 - He is currently the only person to have a solicitation permit issued for the Boro. Good until 03.03.2026.
- Ecycle 4/12/25: Franklin Township 8-10 am: Jay Johnson volunteered.
- Street Sweeping: 4/15/25, 4/16/25 Rain date
- Electric Rates: Current rate expires 11.14.2025.
 - **JOHN MENGES MADE A MOTION TO ACCEPT THE ELECTRIC RATE FOR 36 MONTHS AS LONG AS IT DOESN'T EXCEED THE RATE OF 0.08800 PER KWH, EFFECTIVE NOVEMBER 12, 2025. BRENDA SHULL POLLARD SECONDED. MOTION CARRIED BY A 6/6 VOTE.**
- Solicitor Fees: Increasing from \$175 to \$200.
 - **MOTION TO ADVERTISE ORDINANCE 171-2025: INCREASE OF SOLICITOR FEES. KEN SHAFER MADE THE MOTION AND SECONDED BY JOHN CAMPO. MOTION CARRIED BY A 6/6 VOTE.**
- Street excavation Fees: Currently we have no fee and are looking to add a permit fee.
 - **MOTION MADE BY JOHN MENGES AND SECONDED BY BRENDA SHULL POLLARD TO APPROVE RESOLUTION 2025-2: STREET EXCAVATION PERMIT FEES UPON REVIEW OF THE FINANCE COMMITTEE. MOTION CARRIED BY A 6/6 VOTE.**
- Computer Disposition: To dispose of 2 computer monitors and 2 computer towers.
 - **MOTION TO APPROVE RESOLUTION 2025-1: DISPOSITION OF COMPUTER MONITORS AND TOWERS WAS MADE BY CHRIS SWARTZ AND SECONDED BY JOHN MENGES. MOTION CARRIED BY A 6/6 VOTE.**
- Additional check signer: Add Maddi Kuhn
 - **MOTION TO ADD MADELINE KUHN AS AN AUTHORIZED CHECK SIGNER TO THE BOROUGH BANK ACCOUNTS WAS MADE BY CHRIS SWARTZ AND SECONDED BY JOHN MENGES. AUTHORIZED SIGNERS WILL BE: KAREN MENGES, MADELINE KUHN, JAY JOHNSON, AND KENNETH SHAFER. MOTION CARRIED BY A 6/6 VOTE.**
- BOT Approval: Needed to purchase another Block of Time from Treysta
 - **MOTION TO PURCHASE AN ADDITIONAL 10 HOUR BOT (BLOCK OF TIME) FROM TREYSTA AT \$125/HR FOR A TOTAL OF \$1,250 WAS MADE BY KEN SHAFER AND SECONDED BY JOHN MENGES. MOTION CARRIED BY A 6/6 VOTE.**
- Guggenheim Liquidation: Move money to SEK.
 - **MOTION TO LIQUIDATE THE FUNDS AT GUGGENHEIM TO PAY PENSION PLAN EXPENSES TO SEK WAS MADE BY BRENDA SHULL POLLARD AND SECONDED BY CHRIS SWARTZ. MOTION CARRIED BY A 6/6 VOTE.**
- Hometown Heroes: Need to talk with electric company to see if we can hang them on the poles and speak with Biglerville to see how they got the process started.

EXECUTIVE SESSION: None

TABLED BUSINESS:

- Storm Drain Cleanout- Needs scheduled after street sweeping.
- 660 Winding Road Water Agreement
- Yellow Hill Official Map (Water Preservation)
- Sidewalks (Karen)
- General Code (Karen)
- Newsletter
- Repair of Benches in Hanne Park

WORKSHOPS, SEMINAR, CONFERENCES:

ANNOUNCEMENTS:

- Statement of Financial Interest to be returned to the office by April 30, 2025.

There being no further business, **A MOTION WAS MADE BY JOHN MENGES AND SECONDED BY JOHN CAMPO TO ADJOURN THE MEETING. MOTION CARRIED BY A 6/6 VOTE.** Meeting adjourned at 7:35 pm.

NEXT MEETING: April 9th, 2025: 6:30 pm

Respectfully Submitted,



Madeline D. Kuhn
Arendtsville Borough Secretary